

AITP 2007 National Collegiate Conference

March 29 - 31, 2007 – Detroit, Michigan

Speaker Details

Thank you again for being a speaker at our upcoming AITP National Collegiate Conference in Detroit, Michigan March 29-31, 2007 at the Detroit Marriott at the Renaissance Center! The excitement continues to build as we are anticipating over 850 IT students, faculty, professionals, sponsors, exhibitors and speakers all to descend on downtown Detroit at the end of this month.

Here are some helpful hints for your speaking engagement and the size of the audience will vary based on the day, time of day, competing sessions and events and the weather, like all conferences. We can only predict attendance but our larger breakout sessions can accommodate up to 300 while the smaller breakout sessions will be for 175. Like all conferences, there are many simultaneous activities and options for our attendees and one of the options is to simply “network/hang out/rest” which, after all, these are college and university students and that word “rest” is a nice way of saying “sleeping in”. Friday is our biggest day of activities and contests which generates the most attendees while Saturday is a bit more relaxed or casual with a lighter early crowd, but they all show up at meal times – especially the closing awards banquet which is the largest food function of the conference.

I've attached the onsite event schedule which provides the details for our attendees in their “Program Guide” to help them schedule and choose their sessions and activities.

Registration: Check-in at the Ontario Foyer Registration Window (Level 3)
Thu (3-9pm), Fri (7am-5pm), Sat (7:30am-4pm)

Breakout Rooms:

| | | |
|---------|-----------|-------------------------|
| Cabot | (Level 4) | Large Breakout for 300 |
| Cartier | (Level 4) | Large Breakout for 300 |
| Brule | (Level 5) | Medium Breakout for 175 |
| LaSalle | (Level 5) | Medium Breakout for 175 |
| Nicolet | (Level 5) | Medium Breakout for 175 |

Speaker Lounge: DaVinci Room (Level 4) and the same level as the Columbus ballroom (General session and all meal functions).

Audio/Visual:

NOTE: You can meet your speaker host here 20 minutes prior!

- All rooms will have a podium with wired microphone (intro's)
- Wireless Lavalier microphone for the speaker
- Screen and LCD for your notebook PC* on an a/v cart with power

**Please bring your own notebook PC with presentation to ensure all is OK for your presentation, but also bring your presentation on a USB device as a backup. Internet access will be available in the Cartier, Cabot & LaSalle breakout rooms.*

Shipping of Materials*: Detroit Marriott at the Renaissance Center
*Arrive by 3/28/2007

c/o AITP: Attn: Kevin Jetton
Renaissance Center Drive
Detroit, Michigan 48243

Ground Transportation: <http://www.aitp.org/ncc/ncc2007/aitp/travel.html>

Additional Information: <http://www.aitp.org/ncc>

Point of Contact: Kevin Jetton, AITP National Collegiate Conference Director & Planner
210-275-2062 (cell #)

I look forward to meeting you! If you have any issues or questions, please contact me at any time!

Kevin Jetton

Kevin Jetton

AITP National Collegiate Conference Director & Planner 210-275-2062 kjetton@satx.rr.com