

**Association of Information Technology Professionals  
Region 5 Business and Chapter Liaison Meeting  
Radisson Hotel Milwaukee West  
Wauwatosa, WI – October 22, 2004  
Meeting Minutes**

1. Chapter representatives attending:
- |                                    |                                  |
|------------------------------------|----------------------------------|
| Mike Welch, CDP, Capitol           | Perry Fritz, Sheboygan           |
| Bill Reaugh, CDP, Central Illinois | Christine Leja, CDP, St. Louis   |
| Robert Grenier, CDP, CCP, Illowa   | Tim Williams, Twin City          |
| Tony LaCrosse, SE Wisconsin        | John DeLauriea, CDP, Windy City  |
| John Council, NE Wisconsin         | R5 President, Ken Adams, Capitol |

Chapters not represented:

- Wisconsin River Valley, Southern Wisconsin, West Michigan

Guests:

- SE Wisconsin, Gary Keller; Capitol, Nita Adams; Twin City, Mark Gilfand; NE Wisconsin, Larry Schmitz

2. Meeting called to order at 8:02 a.m. by Region 5 President Ken Adams.
3. Roll Call and Credentials:
- Nine (9) of twelve chapters represented. One (1) Alternate, Perry Fritz, Sheyboygan
4. Housekeeping
- Introductions.
  - Bill Reaugh appointed Parliamentarian by President Adams.
  - Host Chapter Remarks: Tony LaCrosse, SE Wisconsin, welcomed those in attendance.
5. Officer Reports
- A. President – Ken Adams
- R5 total membership stands at 784. 2004 Association membership as of 9/30/04 stands at 3,827 up 187 from same month one year ago. Communication with student chapters not good (Mark Gilfand). Association does not have a good handle on student chapters (Gilfand). R5 2<sup>nd</sup> highest number of students in association. 2004 SC membership (3,500) down 37% since one year ago (3,749).
- B. Vice President – Tim Williams
- No report.
- C. Secretary – John DeLauriea

- Minutes from the April 2004 meeting were presented for approval. Some corrections were requested and noted.
- Motion made to approve minutes as amended; 2<sup>nd</sup> by Perry Fritz. Motion carried.

D. Treasurer – Tony LaCrosse

- 2004 revenues look good. Received 2003 conference profit share. Should be under forecasted expenditures. This meeting not bad.
- Our CD from a Chicago bank was closed out in September of last year. Proceeds were used to set up 3 new CD's: 1 year/2 year/3 year. On October 29, 2004 the 1<sup>st</sup> CD will mature. Will roll proceeds into another 3 year CD. Will also move some cash from checking account into another 1 year CD. Interest rates are decent at present.
- We were under budget for the Spring meeting; also under on Fall meeting.
- Next year funding will be down due to lack of education events. Anticipated 2005 revenue \$400-500.
- Motion made by Bill Reaugh to approve Treasurer's report; 2<sup>nd</sup> by Chris Leja. Motion carried.

5. Committee Reports

A. Archives

- No report.

B. Audit – Tony LaCrosse

- Memo was submitted by Treasurer Tony LaCrosse from James Stankovsky, Audit Committee Chair, stating that R5 2003 financial records have been reviewed and determined to be correct and accurate as presented.

C. Awards – Mike Welch

- Committee: Mike Hall, Tony LaCrosse, Ken Adams and Mike Welch.
- Written report submitted to Secretary.

D. Bylaws – Bill Reaugh

- Written report submitted. .

E. Directory & Website – Perry Fritz

- Working well. Not much change. Waiting for changes submitted to be implemented.
- Minutes from 2001 and Spring 2002 have been added. De Lauriea to furnish electronic copies of Fall 2002, 2003 and 2004 minutes.

F. Region 5 Nominating Committee – Bob Grenier

- Four nomination forms were submitted for consideration.

- Tim Williams for President
- Christine Leja for Vice-president
- Tony LaCrosse for Treasurer
- Larry Schmitz for Secretary

G. District Nominating Committee – (Adams, Welch, Council)

- One candidate.
- Richard Barnier, Windy City chapter, elected to 2 year term (68 votes).
- Sue Morton’s term expires in 2005. She will be eligible to run for a 2<sup>nd</sup> term.
- Discussion: Bob Grenier submitted nominating form but missed filing deadline by 1 day. Form was rejected.

H. Region Operating Procedures (ROP) – Gary Keller

- Written report: Contents and Organization of Region 5.
- Mark Gilfand suggested changes to wording to accommodate Michigan situation regarding selected chapters not part of Region 5.
- Motion by Bill Reaugh to accept report as presented; 2<sup>nd</sup> by Perry Fritz. Motion carried.
- Gary Keller will make changes to cover page wording, “AITP, THE ASSOCIATION FOR INFORMATION SYSTEMS PROFESSIONALS” to read “AITP, THE ASSOCIATION FOR INFORMATION TECHNOLOGY PROFESSIONALS”

6. Other Business

A. Site for Spring 2005 Region Meeting – Ken Adams

- Capitol chapter submitted bid for meeting. Nita Adams distributed promotional materials.
- Tentative dates: June 9-10, 2005.
- Northfield Suites, Springfield, IL; rate \$69; need 20 rooms; Fri-Sat same rate.
- Tentative schedule: Chapter meeting 6/9; CL meeting 6/10 morning; portal workshop 6/10 afternoon; city tour 6/11
- Association BOD meeting may run in conjunction with Region meeting.
- Additional information will be posted on R5 web site.
- Motion made by Bill Reaugh to accept Capitol bid; 2<sup>nd</sup> by Perry Fritz. Motion carried.
- R5 may fund attending chapter attendees.

B. Election of 2005 R5 Officers – Bob Grenier

- Four nominations were presented for consideration
  - President, Tim Williams
  - Vice-president, Christine Leja

- Treasurer, Tony LaCrosse
  - Secretary, Larry Schmitz
- Election Procedure
    - Request for floor nominations was made by Committee Chair, Bob Grenier.
    - There were no floor nominations for Offices of Vice-president, Treasurer and Secretary.
    - Bob Grenier was floor nominated for the Office of President by Bill Reaugh; nomination was 2<sup>nd</sup> by John De Lauriea.
    - Candidates for the Offices of Vice-president, Treasurer and Secretary were elected by acclimation.
    - Ballots were distributed to BOD for election of R5 President. Larry Schmitz was appointed to collect and count ballots.
    - Bob Grenier was elected to the Office of R5 President.
- C. Status of R5 Chapters – Ken Adams
- Southern Wisconsin: Tony LaCrosse reporting. Status pending. Talks ongoing.
  - Wisconsin River Valley: Larry Schmitz reporting. Status pending. Active chapter but doesn't want to have anything to do with R5. 42 members; Mike Wrzinski is CL; Tim Vehes is President. Ken will contact. Suggestion was made for monetary support for Spring meeting.
- D. Status of Chapter Bylaws – Bill Reaugh
- Chapters Bylaws pending: St. Louis, Sheboygan, SE Wisconsin, Southern Wisconsin, Capitol, Wisconsin River Valley
  - Motion to approve West Michigan bylaws; 2<sup>nd</sup> Bob Grenier. Motion carried.
- E. 2004 National Conference – Ken Adams
- Will not be in Las Vegas. Will be in Newport, RI with ISECON. Chicago suggested as meeting site but rejected. Several options including Chicago and Anchorage, AK. Presentation of DISA deciding factor to accommodate major sponsor (\$5000) Robert Half.
- F. Association Update – Mark Gilfand
- Mark Gilfand reporting. Financials: 2003 \$80,000 operating loss; 2002 \$300K OL.
  - As of September 30, 2004, \$53K operating gain.
    - NCC budgeted \$10K profit; real profit was \$35K.
    - Louisville chapter gave \$20K to Association.
    - Plus investment income.
    - Other factors: Dues increase kick in beginning fiscal 2005  
Reduced expenses; Reduced web portal maintenance expense; Reduced HQ staff operating expense; Increased membership numbers

- G. Region funding – Ken Adams
  - Anticipated revenues \$400.
  
- H. PCS 200 Financial Incentives
  - Suggestion was made to CL's to apply for PCS revenue and to donate to a struggling chapter or R5 if not needed by your chapter.
  
- I. Funding for Student Chapters to Attend NCC – Reaugh/Keller
  - Policy of 5 awards of \$300 each renewed for 2005
  - Questionable how much longer R5 will be able to provide support due to declining treasury and lack of incoming revenue.
  
- J. Region Presidents Council & ABOD Meeting – Ken Adams
  - Bob Grenier will be going to Newport for the Association meeting. Won't attend Region Presidents Council meeting due to scheduling conflicts.
  - Council still working on purpose and mission of RPC.
  - Student funding procedure pending.
  
- K. Planning Meeting for 2005 R5 Officers – Ken Adams
  - Ken Adams will host the 2005 Region planning meeting on December 17, 2004.
  - Discussion: Incentive to attend 2005 spring meeting.
  - Motion by Mike Welch to approve attendance incentive; 2<sup>nd</sup> by Chris Leja. Motion carried.
  - Tentative plan \$100 if 2 or more from chapter attends meeting. Plan same as 2003 whereby 5 chapters benefited from the incentive.
  
- L. AITP Web Portal Update – Mark Gilfand
  - Review the portal in its entirety at aitp.org. Google “chapter resources”.
  - Various PowerPoint presentations: Web Portal, Membership, Leadership, Chapter Marketing
  - Speakers Bureau forum
  - Chapter Resources: Hints, tips and techniques
  - Shane Awards Catalog
  - Also available: AITP calendar, Robert Half database, Region & Chapter leaders lists and rosters, On-line Application & renewal information, Voting, Information Executive and Nanosecond, White Papers and much more.
  
- 7. New Business
  - Discussion: R5 Student Conference
    - Regions 3 and 7 doing now
    - Purpose: Practice prior to NCC; Weekend time frame; Contests same as NCC with NCC-type awards for contest winners; Manual on web site; Bob Brzyki, Student Advisor MATC, possible coordinator; Counts as education event for F5 funding; Logistics: Contest site(s), hotels, restaurants, etc.; Tentative Fall, 2005; October best

- John De Lauriea to confer with Dave Branigan, Windy City Student Chapter coordinator; Report to planning committee in December.

8. Other Reports & Comments

- Discussion: ICCP review course for student chapters
  - Now done at NCC
  - Include in R5 Student Chapter conference (see 7. R5 Student Conference above)
  - Bob Grenier has done and would conduct; lab not needed; could be done on a Saturday morning; approximate time allocation 5 hours

9. Motion to adjourn by Bill Reaugh; 2<sup>nd</sup> by Mike Welch. Motion carried.

10. Meeting adjourned at 12:25 p.m. on Friday 10/22/2004.