



# AITP

## Association of Information Technology Professionals Region 5



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### SPRING 2006 AITP REGION 5 MEETING AGENDA

**May 5, 2006 - 8:00 AM to Noon**  
**In**  
**Emerald Room**

1. Call to order Leja

--meeting was called to order by Region V Treasurer, Tony LaCrosse , at 8:10am.  
Mr. LaCrosse presided over the meeting in place of the Region President, Chris Leja who was unable to attend.

2. Roll call and credentials Schmitz

A quorum was established with 9 chapter liasons , or their representatives, in attendance.  
A complete list of attendees is attached

3. Approval of Minutes

The minutes of the October 20,2005 meeting of the Board were approved.

4. Approval of Region 5 Student Conference Grenier

Dr. Grenier presented a report on the planned , first ever, Region V Student Conference scheduled for Scott Community College on October 6, 2006. Details will be forthcoming. Motion made, seconded and passed to hold the conference as presented.

5. Region Funding from 2005 Status LaCrosse

Tony mentioned that there was \$500 in the budget to be used as an advance loan to the Student Conference scheduled for the Fall if the committee needed some 'seed money' to get things going.

6. Officer Updates (New and Old Business)  
A. President Leja

No report



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### B. Vice President

Council

#### 1.) Region website (assigned)

John Council reported on the work done by Aaron Nance on the Region website. Motion approved to have “Region V—Setting the Pace and On the Move” as our permanent web site slogan.

There was also discussion on how the Region website could be used to raise revenue for the Region. It was decided to have Aaron Nance work with Mark Kleine at the Association level to see if such opportunities might exist.

#### CL Names and Addresses

It was agreed to use the Region Secretary’s Directory, distributed to all CL’s , as our source of Regional Board member email addresses as opposed to having them on the website.

#### 2.) Student chapters (assigned)

John reported that they continue to gather information on the student chapters from Region V and the old Region IX and are adding this information to the Region V web page.

#### 3.) Leadership Training Workshop

John has arranged to have Steve Femal, NEW Chapter President, make a presentation at this conference on Membership

#### 4.) Mentor for new CLs

John offered his assistance to our newly elected/appointed Region V Chapter Liasons.

### C. Secretary

Schmitz

No additional items to report



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### D. Treasurer

LaCrosse

#### 1.) Current revenue opportunities for Region 5

This was discussed but no new opportunities are evident to the group at the present time.

#### 2.) Status of Region 5 2005 Budget

We ended the year, 2005 , with a loss of \$1,846.02 verses a budgeted loss of \$3,900.00

#### 3.) Audit update

The Treasurer of the Southeast Wisconsin chapter and several other members are conducting the audit of the Region V books for 2005.

#### 4.) Proposed Region 5 2006 Budget

The budget for 2006 was approved as presented.

#### 5.) Region 5 Conference financials—Springfield—May 4-5

Mike Welch reported that there were 35 full registrations plus 3 “walk ins” and 40 reservations for dinner. He also noted that they had received excellent vendor support for the conference. He also noted how valuable the excellent marketing materials produced by Deborah Lovell of the Dallas chapter were in promoting the conference.

### 7. Region standing and non-standing committees

#### a. Archives (Rick Griesser – ARMS, LaCrosse & Council)

No action planned until the review of the Association archives is completed.

#### b. Audit

Already reported under the Treasurer’s report(point 6.D. 3).

#### c. Awards

Verbal report by Mike Welch. 2005 report is in progress. Mike also presented

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Dr. Bob Grenier with his Past Region President's plaque.

d. Bylaws

No report

e. Membership (non-standing)

No report—committee is disbanded

f. Nominating-Region

Bob Grenier will be sending out the nomination forms to Chapter Presidents and CL's by June 15 as prescribed by our procedures.

There was also a discussion of who constitutes the Region Board. In checking the Operating Procedures, it appears that only the CL's and the President are officially the voting board of directors for the Region. While, for many years, due to lack of participation and interest, Region V has elected two people from the same chapter (one of whom was obviously not a CL) to the officer positions to have enough people to fill the officer positions, we were violating our own procedures by allowing the non-CL officer to vote. The matter of how to change the bylaws and operating procedures, if that is the Board's wishes, to correct this anomaly was referred to the Executive Committee for a recommendation back to the Board prior to the elections in the Fall. In the meantime, the consensus was that the Secretary and Past President would continue to hold those offices but would not vote at Board meetings until this matter is resolved.

g. Operating Procedures

Report was submitted by Gary Keller.

Approved a change to article 220.1 to correct the description of the geography of Region V to include the old Region IX.

Revised copies of the Region V Operating Procedures were distributed to all chapters in attendance—for additional copies, or if your chapter was not represented at the Board meeting, contact Chris Leja, Region President.

8. Review requirements for region funding

LaCrosse

a. Minutes from business meetings

b. Attendance at business meetings and education events



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- c. Annual financial report
  - d. List of region officers to HQ

This was discussed—no action necessary at this time

- 9. Former Region 9 chapters
  - a. Contacting and invite to join Region 5
  - b. List of Region 9 chapters and contact names

John Council produced and distributed a map showing the location of all known Region V and old Region IX professional and student chapters.

- 10. 2006 NCC Student Chapter Funding LaCrosse

Report was received from Bill Reaugh. Awards were granted to Mid-State Technical College, Eastern Illinois University and Central Michigan University from applications received from 7 institutions.

- 11. Region 5 ROPA submittal LaCrosse

Tony announced that the Region V ROPA submittal was approved by the Association for 2005 in the amount of \$800(maximum)

- 12. Region 5 revenue distribution formula All  
(Non-host attendees (onsite & full conference registration) divided by  
Host chapter attendees (onsite & full conference registration  
Multiplied by 100 (Check Operating Procedures Manual by qualifiers))

Motion made, seconded and approved to suspend the application of the formula for splitting conference revenue for the conferences scheduled for 2006 and to refer the matter to the Executive Committee for a recommendation to be acted on at the Fall meeting of the Board.

- 13. 2006 Fall Region V Student Conference Plan (10/6/06) Grenier
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Covered under point 4.

14. 2007 NCC, Region 5 and Central Michigan U. Riter

West Michigan chapter has agreed to sponsor the Central Michigan student chapter with the concurrence of the remaining professional members of the Saginaw chapter.

15. Chapter visits All

Region officers (and the Association President) are available to make chapter visits if requested.

16. Establish 2006 Goals All

No discussion

17. Region Leadership Conference Call Report Leja

This is really the conference calls among Region Presidents—Chris is waiting for the Chair of the Region President's Council to schedule the calls—Mark Gilfand, Association President is following up with the Chair to find out why they are not happening.

18. 2006 Region V Fall Meeting (9/28/06 & 9/29/06) Einig

Sharon Scoby, St. Louis Chapter President, gave a verbal report on their plans, progress, etc and invited everyone to attend the conference in St Louis on September 28-29.

19. Chapter Reports Chapter Liaisons



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Written reports were submitted by Bill Riter for West Michigan and Arnie DeWitt for Chippewa Valley. There was a discussion on the required frequency of the reports and the desirability of distributing them via email verses at the Board meetings. This should be discussed further by the Executive Committee or at a future Board meeting.

### 20. Adjourn

There being no further business, the meeting was adjourned at 12:12pm

Respectfully submitted,

Larry Schmitz, CCP,CMC  
Region V Secretary